

MINUTES

MEDICAL STAFF CAREER SERVICE BOARD MEETING
Wednesday, 12 March 1958

Present: C/MS - Chairman Dr. Tietjen
DC/MS - Voting Member
C/PD - Voting Member
C/OD - Voting Member
C/TSD - Voting Member
Guest
AC/ASD - Acting Executive Secretary
Secretary to C/MS - Recording Secretary

25X1A9a

1. Minutes of Previous Meeting

C/OD requested the Minutes of the Medical Staff Career Service Board Meeting of 5 March 1958 be amended to reflect the fact that Joseph

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was due to return to Headquarters around 1 April 1958 for re-assignment to the position of Medical Technician at rather than

25X1A6a

With this correction, the Minutes were approved.

2. Assignments

25X1A6a a. Medical Service Officer, GS-11, Since the designee for this position, has recently undergone an operation

necessitating his stay at Headquarters for at least a year, the Members considered another candidate for assignment to A memorandum was circulated to Division Chiefs requesting personnel under their supervision eligible for this assignment be queried and two individuals expressed interest in GS-10, Physical Requirements

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Officer; and Medical Service Officer. With the initiation of the Dependents Program in the near future, it is felt Mr.

25X1A9a

services would be of more value at Headquarters for the next several months. Other candidates mentioned for the position are as follows:

GS-11, Administrative Officer. The Acting Executive Secretary recommended the

to this position. The Members voted as follows:

and C/PD - make the recommendations of the Board under advisement.

25X1A6a b. Medical Technician, GS-9, The Acting Executive Secretary recommended the assignment of GS-6, Medical Technician, to this position; the Board Members concurred in this recommendation.

3. Promotions

a. , GS-8, Medical Technician. The Acting Executive Secretary reviewed a request for consideration of promotion

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25X1A9a of [REDACTED] to GS-9. After assuring the Members that this promotion would not restrict the promotion of other GS-8 Medical Technicians
25X1A9a who were rated above [REDACTED] by the Competitive Evaluation Panel and the Career Service Board, the Acting Executive Secretary recommended approval of this promotion; the Members concurred.

25X1A9a b. [REDACTED] GS-6, Medical Technician. A request for promotion of [REDACTED], as initiated by the Medical Officer at [REDACTED] 25X1A6a
25X1A9a [REDACTED] was assigned overseas before the Board adopted the policy of promoting technicians prior to such assignment. In view of this, C/MS asked
25X1A9a if [REDACTED] should not be promoted to GS-8 at this time. However, the Acting Executive Secretary pointed out that, if this were done, he would
25X1A9a become senior to [REDACTED] GS-7, Medical Technician, who has been at the Station a longer period of time and who is eligible for promotion to GS-8. On recommendation of DC/MS, the Board voted to notify the field by dispatch that the request for promotion be changed to GS-8, explaining the reasons involved, and requesting a reply by cable. The Acting Executive Secretary will prepare such a dispatch.

25X1A9a c. [REDACTED] GS-3, Clerk-Typist. The Members approved the promotion of [REDACTED] to GS-4 as recommended by C/TSD.

4. Review of Fitness Reports

The Board noted the receipt of Fitness Reports on the following personnel:

25X1A9a [REDACTED] -9, Medical Technician
[REDACTED] GS-8, Medical Technician

5. Review of Training Evaluation Reports

25X1A9a The Training Evaluation Report on [REDACTED] GS-3, Clerk-Typist, who recently completed the Clerical Induction Course, was briefly reviewed by C/OD.

6. Directed Assignments

The Acting Executive Secretary recommended the subject of Directed Assignments be referred to the Administrative-Technician Advisory Panel for their comments since this Panel represents that segment of Medical Staff personnel most vitally concerned. Since the Members were unable to reach a unanimous decision on this matter, C/MS asked that the entire subject be held in abeyance for discussion at a Meeting in the near future.

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~~SECRET EYES ONLY~~
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Distribution:

- Orig - C/MS
- 1 - DC/MS
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~~SECRET EYES ONLY~~